

University of North Bengal

ACCREDITED BY NAAC WITH GRADE A

University Library



ENLIGHTMENT TO PERFECTION

Notice

This is to inform you that all the categories of Library Members should return the books borrowed by him/her within the due date. If he/she fails to return the book within due date, **a fine of Re 1.00 per book/day** would be charged from 1st March 2020.

SN	DESIGNATION	NO. OF. BOOKS ENTITLED	DURATION	FINE
1	PG STUDENTS	5	15days	Re 1.00 per day
2	UNDERGRADUATE	5	15days	Do
3	MPHIL STUDENTS	6	30 days	Do
4	RESEARCH SCHOLARS	10	30 days	Do
5	PHD COURSE WORK	2	30 days	Do
6	DIPLOMA STUDENTS	5	15 days	Do

LOSS OF BOOKS:

- Replace the books/documents by same edition or latest edition, or,
- Reimburse the price as per Accession Register + @20% p.a. of the price as penal charge from the accessioning date. Any fraction of a year is treated as a whole year.

LOSS OF LIBRARY CARD:

In case of loss of library card, a user should lodge a General Diary to the nearest Police Station and immediately report to the Librarian. Duplicate card may issue on payment of a fine of Rs. 100.00.

Sd/-

Assistant Librarian
University Library